



**EXECUTIVE
13 DECEMBER 2016
5.00 - 5.45 PM**

Present:

Councillors Bettison OBE (Chairman), Dr Barnard (Vice-Chairman), Brunel-Walker, Mrs Hayes MBE, Heydon, McCracken and Turrell

Also Present:

Councillor Peacey

Apologies for absence were received from:

Councillors D Birch

48. Declarations of Interest

There were no declarations of interest.

49. Minutes

RESOLVED that the minutes of the meeting of the Executive on 15 November 2016 together with the accompanying decision records be confirmed as a correct record and signed by the Leader.

50. Response to the Overview and Scrutiny Report on “A Review of whether there is Sufficient General Practitioner Capacity in Bracknell Forest to Meet Future Demands”

RESOLVED that the following recommendations of the Working Group “*A review of whether there is sufficient general practitioner capacity in Bracknell Forest to meet future demands*” be accepted:

- i) The Council should engage – both by Members and Officers – more proactively with the Joint Commissioning Committee (JCC), for example by attending all meetings or arranging a substitute as necessary.
- ii) Both the Comprehensive Local Plan, and the aims of the Health and Wellbeing Board should explicitly recognise the need to ensure that the necessary healthcare facilities will be in place to meet the demands of the expanding population.
- iii) The Health and Wellbeing Board (being the forum where the Council and the Clinical Commissioning Group (CCG) come together) should review what needs to be done to establish and maintain clear communications of health needs. This provision of healthcare facilities should be included in the Comprehensive Local Plan and will be subject to Section 106 agreements, where appropriate.

51. **Capital Programme 2017/18 - 2019/20**

RESOLVED that the Executive:

- i) approve, for consultation, an initial Council funded capital programme of £48.531m for 2017/18 as set out in paragraph 5.23 and summarised in Annex A, including the new schemes listed in Annexes B – F.
- ii) recommend to Council the release of £190,000 capital funding in 2016/17 from the 2017/18 Capital Programme to fund the investment required at South Hill Park
- iii) approve, for consultation, the inclusion of an additional budget of £1m for Invest-to-Save schemes.
- iv) approve, for consultation, the inclusion of £0.942m of expenditure to be funded from S106 as outlined in paragraph 5.24.
- v) approve, for consultation, the inclusion of £18.041m of expenditure to be externally funded as outlined in paragraph 5.24.

52. **General Revenue Fund Revenue Budget 2017/18**

RESOLVED that the Executive:

- i) agreed the draft budget proposals for 2017/18 as the basis for consultation with the Overview & Scrutiny Commission and other interested parties or individuals.
- ii) agreed the Treasury Management Strategy and associated documents at Annexe E and requested that the Governance and Audit Committee review each of the key elements.
- iii) agreed that the 2017/18 Schools Budget be set at the eventual level of grant income plus any accumulated balances, with the Executive Member for Children, Young People and Learning authorised to make amendments and agree budgets for schools and services centrally managed by the Council.
- iv) approved the virements relating to the 2016/17 budget as set out in Annexes F and G and recommend those that are over £0.100m for approval by Council.

53. **Local Council Tax Discount Scheme**

RESOLVED that the Local Council Tax Discount Scheme for working age households be introduced subject to an amendment being made to the Scheme on Page 122 6(1b)(ii) & 6(1c)(ii) which incorrectly states 'a member of the applicant's family'. It should read 'applicant's partner':

The Local Council Tax Discount Scheme for working age households be introduced based on the following elements:

1.
 - i) That all working age household income will be calculated on the same basis as the previous Local Council Tax Reduction Scheme for the purposes of establishing the discount except that for self employed

households the national living wage will be used rather than the national minimum wage.

- ii) That Carers Allowance will be disregarded when calculating household income.
- iii) That those working age households where the claimant or partner are receiving a disability benefit are placed into Band 1 and receive an 80% discount unless their household income is greater than £440 a week when they will not receive a discount at all.
- iv) That 8 income bands are established with corresponding discounts as follows:

Band	Discount on Council Tax	Household income band £ per week
1- household in receipt of disability premium, severe disability premium and enhanced disability premium	80%	
2	75	0-80
3	70	80.01-140
4	60	140.01-200
5	50	200.01-260
6	40	260.01-320
7	30	320.01-380
8	20	380.01-440

That Council be RECOMMENDED:

- 2.
 - i) To adopt the Local Council Tax Discount Scheme and the Local Council Tax Discount Summary Scheme, Appendix A.
 - ii) To delegate the operation of the Local Council Tax Discount Scheme to the Director of Adult Social Care, Health & Housing.
- 2.1 The detailed scheme operation be delegated to the Director of Adult Social Care, Health and Housing to finalise.
- 2.2 The Local Council Tax Discount Scheme be referred to Council on the 18 January 2017 for adoption.
- 2.3 That the Local Council Tax Discount Scheme will be reviewed on an annual basis.

54. Council Plan Overview Report

RESOLVED that the performance of the Council over the period from July – September 2016 highlighted in the Overview Report in Annex A be noted.

55. Exclusion of Public and Press

RESOLVED that pursuant to Regulation 21 of the Local Authorities (Executive Arrangements) (Access to Information) Regulations 2000, members of the public and press be excluded from the meeting for the consideration of item 6 which involves the

likely disclosure of exempt information under the following category of Schedule 12A of the Local Government Act 1972:

- (3) Information relating to the financial or business affairs of any particular person (including the authority).

56. **Transfer of 0.18ha approx of land adjacent to Bull Lane Car Park**

RESOLVED that the Chief Officer: Property be authorised to dispose of 0.18ha of land at Wick Hill adjacent to Bull Lane car park, Bracknell on the terms set out in the Director of Corporate Services' report.

Decision Records

CHAIRMAN

Bracknell Forest Council Record of Decision

Work Programme Reference	I065105
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1. **TITLE:** Overview and Scrutiny Report on “A Review of whether there is Sufficient General Practitioner Capacity in Bracknell Forest to Meet Future Demands”

2. **SERVICE AREA:** Adult Social Care, Health & Housing

3. **PURPOSE OF DECISION**

To agree the recommendations within the report, with the exception of 4.13, bullet point two which should be amended to read “That, although the funding and development of GP surgeries are not the responsibility of the Council, the future development of GP/Health & Social Care Hubs are put forward as part of the Local Development Plan process to explore the possibility of establishing robust local policies to enable land to be allocated and facilities built for that purpose”.

4 **IS KEY DECISION** Yes

5. **DECISION MADE BY:** Executive

6. **DECISION:**

That the following recommendations of the Working Group “A review of whether there is sufficient General Practitioner capacity in Bracknell Forest to meet future demands” be accepted:

- i) The Council should engage – both by Members and Officers – more proactively with the Joint Commissioning Committee (JCC), for example by attending all meetings or arranging a substitute as necessary.
- ii) Both the Comprehensive Local Plan, and the aims of the Health and Wellbeing Board should explicitly recognise the need to ensure that the necessary healthcare facilities will be in place to meet the demands of the expanding population.
- iii) That the following recommendation not be accepted:
The Health and Wellbeing Board (being the forum where the Council and the Clinical Commissioning Group (CCG) come together) should review what needs to be done to establish and maintain clear communications of health needs. This should include clear commitments in the Comprehensive Local Plan, and reference to healthcare facilities in the Community Infrastructure Levy, Infrastructure Delivery Plan/Regulation 123 List or Section 106 agreements.

7. **REASON FOR DECISION**

Recommendation 2.1:

Given the considerable pressure on both Members and Officers time, this recommendation may be difficult to guarantee. However, the principle of regular attendance at the appropriate meetings to ensure that the planning of future GP and Primary Care facilities is included within the Council’s strategic planning is good

Recommendation 2.2:

The second part of this recommendation is for the Health and Wellbeing Board to consider. The Comprehensive Local Plan should explicitly recognise the need to ensure that the necessary health care facilities will be in place.

Recommendation 2.3:

It is important that the Council is in a position to support Health partners in ensuring there is sufficient GP and Primary Care capacity to meet the needs of our residents. However, the funding and development of GP surgeries are a Health responsibility (the CCG and NHS England) so it would not be helpful to commit the use of the CIL resources, for which there are many other demands, and which could have significant financial implications for the Council. A very positive way in which the Council could support the future development of GP practices would be to ensure these are included as part of the Local Development Plan process and to explore the possibility of establishing robust local policies to enable land to be allocated and facilities built for that purpose.

8. ALTERNATIVE OPTIONS CONSIDERED

Not applicable.

9. PRINCIPAL GROUPS CONSULTED: None

10. DOCUMENT CONSIDERED: Report of the Director of Adult Social Care, Health & Housing

11. DECLARED CONFLICTS OF INTEREST: None.

Date Decision Made	Final Day of Call-in Period
12 December 2016	20 December 2016

**Bracknell Forest Council
Record of Decision**

Work Programme Reference	I060713
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1. **TITLE:** Capital Programme 2017/18 - 2019/20

2. **SERVICE AREA:** Corporate Services

3. **PURPOSE OF DECISION**

To approve the Council's budget proposals for consultation.

4 **IS KEY DECISION** Yes

5. **DECISION MADE BY:** Executive

6. **DECISION:**

That the Executive:

- i) approved, for consultation, an initial Council funded capital programme of £48.531m for 2017/18 as set out in paragraph 5.23 and summarised in Annex A, including the new schemes listed in Annexes B – F.
- ii) recommended to Council the release of £190,000 capital funding in 2016/17 from the 2017/18 Capital Programme to fund the investment required at South Hill Park.
- iii) approved, for consultation, the inclusion of an additional budget of £1m for Invest-to-Save schemes.
- iv) approved, for consultation, the inclusion of £0.942m of expenditure to be funded from S106 as outlined in paragraph 5.24.
- v) approved, for consultation, the inclusion of £18.041m of expenditure to be externally funded as outlined in paragraph 5.24.

7. **REASON FOR DECISION**

The reasons for the recommendations are set out in the report.

8. **ALTERNATIVE OPTIONS CONSIDERED**

Alternative options are considered in the report.

9. **PRINCIPAL GROUPS CONSULTED:** Not applicable.

10. **DOCUMENT CONSIDERED:** Report of the Director of Corporate Services

11. **DECLARED CONFLICTS OF INTEREST:** None.

Date Decision Made	Final Day of Call-in Period
12 December 2016	20 December 2016

**Bracknell Forest Council
Record of Decision**

Work Programme Reference	I060098
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1. **TITLE:** Revenue Budget 2017/18
2. **SERVICE AREA:** Corporate Services
3. **PURPOSE OF DECISION**

To approve the Council's budget proposals for consultation.

4. **IS KEY DECISION** Yes
5. **DECISION MADE BY:** Executive

6. **DECISION:**

That the Executive:

- i) Agreed the draft budget proposals for 2017/18 as the basis for consultation with the Overview & Scrutiny Commission and other interested parties or individuals.
- ii) Agreed the Treasury Management Strategy and associated documents at Annexe E and request that the Governance and Audit Committee review each of the key elements.
- iii) Agreed that the 2017/18 Schools Budget be set at the eventual level of grant income plus any accumulated balances, with the Executive Member for Children, Young People and Learning authorised to make amendments and agree budgets for schools and services centrally managed by the Council.
- iv) Approved the virements relating to the 2016/17 budget as set out in Annexes F and G and recommend those that are over £0.100m for approval by Council.

7. **REASON FOR DECISION**

The recommendations are designed to allow the Executive to consult on its draft budget proposals for 2017/18 as required by the Local Government Act 2003.

8. **ALTERNATIVE OPTIONS CONSIDERED**

The range of options being considered is included in the report and its Annexes.

9. **PRINCIPAL GROUPS CONSULTED:** Business rate payers, the Schools Forum, Parish Councils and voluntary organisations.
10. **DOCUMENT CONSIDERED:** Report of the Director of Corporate Services
11. **DECLARED CONFLICTS OF INTEREST:** None.

Date Decision Made	Final Day of Call-in Period
12 December 2016	20 December 2016

**Bracknell Forest Council
Record of Decision**

Work Programme Reference	I064964
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1. **TITLE:** Local Council Tax Discount Scheme
2. **SERVICE AREA:** Adult Social Care, Health & Housing
3. **PURPOSE OF DECISION**

Executive are asked to consider the introduction of a Council Tax Discount Scheme for working age households based on household income.

4. **IS KEY DECISION** Yes
5. **DECISION MADE BY:** Executive
6. **DECISION:**

That the Local Council Tax Discount Scheme for working age households be introduced based on the following elements:

1.
 - i) That all working age household income will be calculated on the same basis as the previous Local Council Tax Reduction Scheme for the purposes of establishing the discount except that for self employed households the national living wage will be used rather than the national minimum wage.
 - ii) That Carers Allowance will be disregarded when calculating household income.
 - iii) That those working age households where the claimant or partner are receiving a disability benefit are placed into Band 1 and receive an 80% discount unless their household income is greater than £440 a week when they will not receive a discount at all.
 - iv) That 8 income bands are established with corresponding discounts as follows:

Band	Discount on Council Tax	Household income band £ per week
1- household in receipt of disability premium, severe disability premium and enhanced disability premium	80%	
2	75	0-80
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4	60	140.01-200
5	50	200.01-260
6	40	260.01-320

7	30	320.01-380
8	20	380.01-440

That Council be RECOMMENDED:

2.
 - i) To adopt the Local Council Tax Discount Scheme and the Local Council Tax Discount Summary Scheme, Appendix A.
 - ii) To delegate the operation of the Local Council Tax Discount Scheme to the Director of Adult Social Care, Health & Housing.
- 2.1 The detailed scheme operation is to be delegated to the Director of Adult Social Care, Health and Housing to finalise.
- 2.2 The Local Council Tax Discount Scheme is referred to Council on the 18th January 2017 for adoption.
- 2.3 That the Local Council Tax Discount Scheme will be reviewed on an annual basis.

7. REASON FOR DECISION

The Council established its Local Council Tax Benefit / Reduction Scheme in 2013/14. In 2015/16 the Council introduced a revision of the Council Tax Discount Scheme but the scheme still reflected the previous national Council Tax Benefit Scheme. The Council's Annual Plan 2015-2019 has set the aim, "**In targeting our services, we will prioritise people and areas with the greatest need, early help and prevention so struggling or vulnerable people can maximise their opportunities to become independent**". The proposed new Local Council Tax Discount Scheme targets financial support to those who most need it whilst encouraging and rewarding employment and households increasing their earnings as well as simplifying administration.

8. ALTERNATIVE OPTIONS CONSIDERED

It could be decided not to review the Local Council Tax Discount Scheme. However, that would miss the opportunity to support the Council's Annual Plan in targeting the Council's resources to those most in need and encouraging independence and incentivising households seeking better paid employment or income whilst at the same time reducing administration costs of the scheme for the Council. From the consultation responses it was found that 55% of respondent thought it was right to balance the amount spent on the discount scheme with what is spent on other services. Hence the recommendations in this report.

9. **PRINCIPAL GROUPS CONSULTED:** Precepting authorities, wider community, Local Council Tax Reduction Scheme customers, voluntary organisations and registered providers of affordable housing.
10. **DOCUMENT CONSIDERED:** Report of the Director of Corporate Services
11. **DECLARED CONFLICTS OF INTEREST:** None.

Date Decision Made	Final Day of Call-in Period
12 December 2016	20 December 2016

**Bracknell Forest Council
Record of Decision**

Work Programme Reference	I060767
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1. **TITLE:** Council Plan Overview Report
2. **SERVICE AREA:** Chief Executive's Office
3. **PURPOSE OF DECISION**

To inform the Executive of the Council's performance over the second quarter of 2016/17.

4. **IS KEY DECISION** No
5. **DECISION MADE BY:** Executive
6. **DECISION:**

The Executive noted the performance of the Council over the period from July - September 2016 highlighted in the Overview Report in Annex A.

7. **REASON FOR DECISION**

To brief the Executive on the Council's performance, highlighting key areas, so that appropriate action can be taken if needed.

8. **ALTERNATIVE OPTIONS CONSIDERED**

Not applicable.

9. **PRINCIPAL GROUPS CONSULTED:** None
10. **DOCUMENT CONSIDERED:** Report of the Assistant Chief Executive
11. **DECLARED CONFLICTS OF INTEREST:** None.

Date Decision Made	Final Day of Call-in Period
12 December 2016	20 December 2016

**Bracknell Forest Council
Record of Decision**

Work Programme Reference	I064228
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1. **TITLE:** Transfer of 0.18ha approx of land adjacent to Bull Lane Car Park

2. **SERVICE AREA:** Corporate Services

3. **PURPOSE OF DECISION**

To seek approval for the disposal of an area of open space adjacent to the car park at Bull Lane.

4. **IS KEY DECISION** No

5. **DECISION MADE BY:** Executive

6. **DECISION:**

That the Chief Officer: Property be authorised to dispose of 0.18ha of land at Wick Hill adjacent to Bull Lane Car Park, Bracknell on the terms set out in the Director of Corporate Services' report.

7. **REASON FOR DECISION**

The land to be transferred exceeds the value and area covered by the Chief Officer; Property delegations, accordingly Executive approval is required.

8. **ALTERNATIVE OPTIONS CONSIDERED**

The site has been considered by Asset Management Group. No alternative Council uses have been identified and the site will provide the Council with a capital receipt.

9. **PRINCIPAL GROUPS CONSULTED:** None

10. **DOCUMENT CONSIDERED:** Report of the Director of Corporate Services

11. **DECLARED CONFLICTS OF INTEREST:** None.

Date Decision Made	Final Day of Call-in Period
12 December 2016	20 December 2016

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